

FAMILY CARE COUNCIL FLORIDA
Patty Houghland, Chair
July 21, 2018
Embassy Suites, Orlando Airport

Members:

Patty Houghland, FCCF Chair, FCC 1
Patricia Oglesby, FCCF Vice Chair, FCC 8
Mary Smith, FCCF Past Chair, FCC 4
Ruth Wingate, FCCF Secretary
Paula James, FCCF Treasurer, Suncoast West (5)
Dina Justice, FCC 1
Denise Torres, FCC 4
Pauline Lipps, Suncoast East (6)
Dan Bayley, FCC 7
Jean Malacko, FCC 9
Marty Norris, FCC 10
Sandy Ames, FCC 11
Chris Spears, FCC 12
Karen Huscher, FCC 13
Laura Tacinelli, FCC 14
Diane Ciccarelli, designee for Lisa Lupi, FCC 15

Guests:

Christina Spears
DarLing Malacko
Jeannette Estes
Stephanie Weis
Chris Ciccarelli
Howard Fetes
Reshawna Johnson
Adrienne Dissis (by phone)

Speakers:

Karen Hagan, Chief of Staff, APD
Theresa Skidmore, Program
Director, Qlarant

APD FCCF Liaison:

Stephanie Rogers

Meeting called to order at 8:33 a.m.

Council Action and Committee/Member/Liaison Activity:

- Moved by Dina Justice, seconded by Paula James to approve the May 18, 2018 FCCF minutes as presented. Motion passed.
- Moved by Dina Justice, seconded by Patricia Oglesby to approve the May 19, 2018 FCCF minutes as amended. Motion passed.
- Members received the report from Treasurer Paula James as presented.
- Moved by Paula James, seconded by Sandy Ames that members discuss the proposed CAFÉ presentation “active people” logo and modifications in clip art for use in varying circumstances with their Councils for a vote. Motion passed. Status of FCC votes will be reported at the September, 2018 meeting for FCCF vote.
- Dina Justice volunteered to prepare the logo sample and Stephanie Rogers will distribute to Chairs on approximately August 3.
- Moved by Mary Smith, seconded by Pauline Lipps to modify the mission statement to read “The mission of Family Care Council Florida is to educate, advocate and empower individuals with developmental disabilities and their families, partnering with the Agency for Persons with Disabilities to bring quality services to individuals with dignity and choice”. Motion passed.
- Volunteers for the Legislative Committee are tasked with gathering information from the community and self-advocates then formulating the Council’s legislative platform. Members are Pauline Lipps, Paula James, Chris Spears, Jean Malako, Denise Torres, Marty Norris and Patty Houghland. They will report progress at the September, 2018 meeting.
- A donation on behalf of the Council was made to the Denise Arnold Family Foundation.
- Member consensus was to donate a plaque in memory of Denise Arnold, using FICD funds.
- Mary Smith moved and Dina Justice seconded production of a 2018-2019 Profile Book for use during the upcoming year. Motion passed. Stephanie Rogers will forward a template and media

release to members to guide their stories and photos. Deadline for submissions is September 1, 2018.

- Stephanie Rogers will email a to-do list to members.
- Send spending plans sent to Stephanie Rogers and include Skype expenses if that is the local Council's decision, for subscription renewal.
- Jean Malacko will discuss with an FCC 9 Council member the possibility of providing voluntary Spanish communication for FCCF toll-free number requests.
- Moved by Mary Smith, seconded by Paula James to have a workshop on Council bylaws on Friday at the September meeting. Motion passed.
- Stephanie Rogers received a 15-year service award from APD Chief of Staff Karen Hagan.
- Members agreed by consensus to begin regular training from specialists on topics they submit to Karen Hagan to increase their ability to assist families.
- Stephanie Rogers reported that the FCCF produced Support Coordinator Brochure is currently at APD's Communication Office to perform edits and add pictures sent from members to Stephanie Rogers at Stephanie.rogers@apdcares.org.
- Council held a reelection of Chairperson to comply with Sunshine Laws. Karen Huscher presented the slate from the nominating committee. Patty Houghland opened the floor for nominations. From the floor Paula James nominated Karen Huscher. Denise Torres nominated Mary Smith, who declined nomination. Patty Houghland closed floor nominations. Members completed and signed their ballots, with ballots tabulated by Stephanie Rogers and Ruth Wingate. The following Teller's Report indicates election results.

TELLER'S REPORT

Office Seat: Chairperson, Family Care Council Florida

Number of votes cast: 12

*Necessary for election: 9

*"A quorum shall consist of a simple majority of the present members." (Family Care Council Florida Bylaws, 2018, p. 3)

Candidate	Votes Received
Patricia Houghland	10
Karen Huscher	2

Note: List the candidates receiving the highest number of votes and down to the candidates with the least.

Invalid Votes	Votes Received
Karen Huscher (proxy vote)	1

Speaker Karen Hagan, Chief of Staff, Agency for Persons with Disabilities –

Karen.hagan@apdcares.org and Jeannette Estes – Jeannette.estes@apdcares.org

- APD is reorganizing at the state level to align with regional work streams. Through this transition she will take on the high level management duties of Denise Arnold until a replacement is selected. Goal is a more sustainable system.
- Jeannette Estes, Central Region Acting Regional Operations Manager, discussed iConnect, the client data management system currently in testing phase. Individuals, families, guardians, support coordinators, providers and APD staff will access data through this consolidated system, with level of access depending on role. Regional APD staff is currently being trained. iConnect will be live in a few months, with providers coming online next year. iConnect staff will log in calls identifying subject matter and the system will “tickle” task follow up. Regional contacts will remain available for unresolved issues by email or phone. Users will need specific computer system configurations to use iBudget, and will be accessed by interfacing with APD’s website.
- APD’s Legislative Budget Request priorities are coordinated with agencies and stakeholder groups. Work continues on development of behavioral analysis resources, the pharmaceutical contract and continuing communication with AHCA and sister agencies.
- Governmental Accountability Office reviewed State agencies that coordinated with FEMA’s disaster responses during 2017 in Florida.
- APD is addressing lawsuits from Disability Rights Florida.
- Medical Marijuana Office is managed under the Department of Health. Questions and comments may be addressed through their website at www.floridahealth.gov/programs-and-services/office-of-medical-marijuana-use/index.html.
- APD now supports FCCF and FCCs through their Communication unit, managed by Karen Hagan and directed by Melanie Etters, who will assist the Council in examining and updating Council training and education, reviewing bylaws to match current statute, answering questions and examining training/identifying the role of Regional Liaisons for statewide consistency. Professional input was suggested to guide the Bylaws workgroup to comply with Florida Sunshine Law. Topics for Council training/education were provided to Ms. Hagan. Training might be accessed by phone, WebX or Facebook Live, and could be offered monthly. FAQs could be posted. Access to Waiver Support Coordinator training calls may provide valuable information.

Speaker Theresa Skidmore, Program Director, Qlarant – skidmot@qlarant.com

- Qlarant is the entity that contracts in Florida to provide the Florida Statewide Quality Assurance Program, formerly Delmarva, now in their 1st year of the new 3 year contract. The three steps of quality assurance for iBudget and CDC+ are Discovery, Remediation and Improvement, with Qlarant performing the Discovery piece.
- The new interview process “My Life Tool” is effective July 1, 2018.
- The Focused Outcome Areas are choice/self-direction, rights, satisfaction, safety, future and stability. Categories of these FOA values are developed below:
- **Service Life** – I’m an active participant in support planning, active in development of service documentation, am working toward goals/outcomes important to me, choose and manage my services/service providers, know and exercise my rights, am satisfied with approved services/service providers/Waiver Support Coordinator or in the last 12 months I changed Waiver Support Coordinator or WSC agency or services.
- **Home Life** – I’m satisfied with services received in my home, happy with where I live, choose where I live, my preferences for living arrangements are respected and valued where I live, I can explore other places to live, have moved in the past 12 months or providers have changed in the past 12 months.
- **Work/Daily Life** – I’m satisfied with providers supporting me in desired day activity, my activity is meaningful to me, I choose where I work/day activity, my preferences are respected and valued at work/day activity, I can explore other work/day activity, have changed employment or experienced changes to work/day activity providers in the past 12 months.
- **My Social Life** – I’m happy with frequency of community involvement, I’m a part of and participate in community, am active and contribute to my community, have meaningful

friendships and relationships and my communication preferences/methods/style are known and respected.

- **My Health** – I am in good health, satisfied with doctor/dentist/other health care providers and specialists, health needs are addressed, am active in all aspects of healthcare choice, understand my medications and why they're prescribed and am able to make changes to my health.
- **My Safety** – My safety needs are addressed, I know what to do in emergencies, have adaptive equipment I need, understand abuse/neglect/exploitation and know what to do if they occur.
- The Health Summary and Medical Peer Review were also discussed. She provided demographics regarding residential setting, age group, primary disability and medication prescribing data.
- Qlarant tools are at <https://florida.qlarant.com> and the PowerPoint of Ms. Skidmore's presentation and handouts are on the FCCF website at www.fccflorida.org under handouts.
- Data about Qlarant-evaluated providers is available on the www.fldresources.org website.

Area Updates:

- Paula James reviewed their bus trip to Tallahassee for Developmental Disability Day. She suggested their success with hotel arrangements could be shared with other Councils. There was also interest in sharing bus transportation. Wednesday, March 20, 2019 is DD Day.
- Denise Torres identified two initiatives in Jacksonville, the Dementia Care and Cure initiative and the initiative adding information regarding developmental disabilities to the curriculum for clinical nurse training. The Florida Self-Advocates Network will meet on January 25-27 at the Florida Hotel in Florida Mall. Contact Kelli Munn through www.flsand.org.
- Patricia Oglesby said APD will provide updates at the Area 8 FCC meeting on September 18th at 6:30, with 50 individuals invited to the event at the Center for Independent Living. Her son participated in the summer LARC activity and received a book of accomplishments. She suggested the Q&A survey should allow parental assistance for individuals with communication issues. On September 25, Job-A-Palooza will be presented in Ft. Myers.
- Mary Smith said ROOF activity includes opening a new house in Immokalee along with building a second. They received donation of 2 houses in Port Charlotte, and Orlando will donate four homes. All homes can be used by people with and without need for structure adaptations.
- Sandy Ames' daughter will perform with the East Coast Handi-Capable square dance group at the Omni in Jacksonville.

Meeting adjourned at 3:33 p.m.

Respectfully submitted, Ruth Wingate, FCCF Secretary