

FAMILY CARE COUNCIL FLORIDA
BETTY KAY CLEMENTS, CHAIRPERSON
Holiday Inn Select Orlando Airport
Orlando, Florida
September 19th, 2009

MEMBERS PRESENT:

Betty Kay Clements, Chairperson
Frank Carroll, Vice Chairperson, A3 Chair
Patty Houghland, Past FCCF Chairperson
Lynn Carper, A1 Chair & FCCF Secretary
Tracy Stewart, A2 Chair
Sherri Vardas, A4 Co-Chair
Pauline Lipps, Suncoast East Region Chair
Beverley DeStories, Suncoast West Region Rep.
Chris Dugan, A7 Co-Chair
Lynn James, A8 Vice Chair
Jean Sherman, A10 Chair
Phil Pearson, A12 Representative, FCCF Treasurer
Manny Champavannarath, A14 Co-Chair
Ruth Wingate, Area 15 Representative

STAFF & GUESTS

JR Harding, APD Central Office
Brian Darling, Woodbury Products Guest
Margaret Watson, Suncoast Region Guest
Amelia Rauber, A7 Guest
Collin Cone, A4 Guest

The mission of the Family Care Council Florida is to advocate, educate, and empower individuals with developmental disabilities and their families, partnering with the Agency for Persons with Disabilities, to bring quality services to individuals for dignity and choice.

I. CALL TO ORDER

Chair Clements called the meeting to order and welcomed everyone. She reviewed the contents of the information packet, which includes the following:

- FCCF Agenda
- Wait List Summary as of September 1, 2009
- Florida Waiver Data – July, 2009
- FCC12 Suggested Recommendations for revising Med-Waiver Wait list Maintenance Procedures
- Family Care Council Florida Action Plan Worksheet for 2008-2009
- Flu Season Information with websites
- FCCF July 18th, Minutes
- Family Care Councils year-end allotment balances
- HB 81 Bill and Information – Stopping Abusive Restraint and Seclusion Use in School
- A Poem titled – Every Drop’s a Dream

Chair Clements asked for introductions to include area FCC news and a legislative update on the council’s visits with local legislators. Chair Clements introduced JR Harding. He is director of External Affairs at APD Central Office. He shared how excited he is to participate with FCC families. He has a lot of energy and knowledge on a variety of subjects.

II. JR HARDING, External Affairs - APD

JR began by sharing some background information. He has been with APD about 6 months. He came from Vocational Rehabilitation where he was employed about 10 years. He shared about his disability. He came to Florida from Ohio where he went to Wright State University. He attended several universities in the state of Florida including his doctorate at Florida State University. He was appointed to the Board of Regents by Governor Chiles. He shared some of the many challenges he has faced through the years as a quadriplegic. He shared his involvement in federal policy which includes

working on national building codes for disabilities. He is chairman of the Florida Transportation Disadvantaged council. He shared his involvement in additional organizations. He has been actively involved in the Florida Mentoring Day for 10 years. In his capacity at APD, he works for self-advocates and families. He provided his cell phone number with everyone and advised because he travels a lot that is the best way to reach him. He shared his willingness to be available to the council and will do whatever he can to help with any issues that may need his assistance. His E-mail address is jrfsu@comcast.net.

III. APD UPDATE - Hilary Brazzell, APD Central Office – via Conference Call

JR introduced Hilary. Chair Clements asked everyone to introduce themselves with FCC area. Hilary expressed her appreciation to everyone as families are a very important part of the iBudget effort going on. She mentioned APD has held 4 forums with 3 remaining. Based on the feedback from comment cards and evaluation forms seems to be positive that people do appreciate the opportunity to hear directly from Director DeBeaugrine. People seemed to like the question and answer time. One of the key purposes of these meetings was to obtain feedback from families as to what they would like to see changed, what elements of the system are most important to them, what questions they have about how the new programs would operate. That helps APD to make sure they are getting all the details in their work plans. They will have another round of forums later on in the fall. They will have more details available for people to react to. Hilary thanked everyone for their efforts in getting the word out about the forums. She advised their next public participation element in the process will be a stakeholder's group. She shared the list of folks that have been invited which include the DD Council, Florida ARC, Florida ARF, Governor's Commission on Disabilities, AHCA, Florida's Children First, Advocacy Center and of course FCCF. They are looking for an Agency Support Coordinator, Independent Support Coordinator, Independent Provider and some self advocates. They plan the first meeting to be in mid to late October. The first group meeting will focus on education about the iBudget concept, presenting the results of research they have done with other states and other programs. The following meeting will be late November to early December. She is working on obtaining a facilitator. She is excited to report they did another RFQ (request for quotes) to find a statistician. One respondent is a professor from Florida State with a very impressive background. They met with him last week and hope to finalize their arrangement with him. He is very smart and anxious to learn about the program and to work with stakeholders and program staff. Hilary believes this will jumpstart the APD work on an algorithm. They have done some work on analyzing how the data works with the model. The initial results were encouraging but there is much more work to be done to make sure that their data is accurate. One of the models APD will be researching very closely is from the State of Georgia. They use an algorithm that is probably closest to the way APD envisions having truly individual budgets. Georgia also has a flexible set of services with many options. She shared her excitement about the iBudget and about the challenges APD will face. This is only the beginning of a huge project. Phil asked Hilary if she knew why APD removed the wait list prioritization from the forum agendas. Hilary advised there were a couple of reasons. One is that they are still working within APD to understand the options so they can make a better presentation to families. Also, they are trying to focus on one thing at a time. The priority became the iBudget because a report is due by February 1st. It is her understanding the wait list prioritization meetings will be rescheduled. Hilary was asked her official title at the Agency. She replied it is Supervisor of the Data Analysis and Policy Unit in the office of the Chief of Staff. Hilary asked everyone in attendance for any positive or negative feedback FCCF members have received pertaining to the forums. Frank shared that many questions were asked at the Area 3 forum. APD could have spent the whole program on just answering questions. Betty Kay who attended the same forum indicated the audience seemed satisfied with the forum. Hilary shared they plan on posting material and comments from these forums on the APD website. She asked if she could send an E-mail to Betty Kay with a link so that everyone can pass it along to their E-lists. Jean shared the biggest concern that she has heard in her area is questions about the specific tool that will be used for

the assessment. Others in the audience agreed. Hilary advised all APD clients have been assessed using the QSI which is the tool they are working with. She did say the QSI, like all assessment instruments, is one that can be improved. APD is working on plans to improve it. JR asked if there were any more questions for Hilary. Chair Clements mentioned to Hilary that she would be contacting her with some suggestions for self-advocate nominees to the iBudget Stakeholders group. JR thanked Hilary for taking the time to speak with the council. Hilary said it was her pleasure and she looks forward to the next time.

CONTINUATION – JR HARDING, External Affairs, APD

JR provided the audience with a video presentation of Billy Joe Rish Park. It has recently re-opened after significant hurricane damage. It is a fully accessible park for individuals with disabilities. After the video, JR shared examples of the many improvements to the park that have made it even more accessible to all individuals with disabilities. It is located halfway between Apalachicola and Panama City. It covers 98 acres of land. Currently the cost to stay overnight is \$15.00 per night and you bring sheets and food. He said that APD owns the park. It used to be a state park but was not kept up so the state gave it to APD (DCF). He shared plans for future expansion of the park.

Transportation - JR mentioned he is chair of the transportation disadvantaged (TD) system. He has been with the system for about 9 years, made chair a few years ago. He advised that APD providers have never been a part of this system. He learned from Director DeBeaugrine that APD has about 5,000 Medicaid-certified vendors providing transportation services to Med-Waiver clients. He advised that one of the things Director DeBeaugrine has asked is that APD standardize its transportation, to make it safe, reliable and a quality service. Though there are 48 TD county coordinating boards across the state, APD providers are not a part of that either. He believes that joining the APD transportation services with the TD system is very important.

Medicaid Buy-In Initiative - JR presented Betty Kay pamphlets which were passed around to everyone. The pamphlet provides information pertaining to the program. He went through the three-day Benefits Training session. He shared his opinion that the initiative is more involved than it needs to be. He advised that he and Director DeBeaugrine are meeting with Representative Glorioso, chair of the House Transportation and Economic Development Appropriations Committee to discuss ways to bring Medicaid Buy-In as a legislative goal in order to increase earnings for individuals with disabilities.

Mentoring Day - JR shared Mentoring Day is in its ninth year. The State kickoff, in Tallahassee, will be October 1st in conjunction with other recognition programs. The actual day observed throughout the state is October 21st. They are looking to get participation from all counties within the state.

FCC Membership - JR reminded us that Stephanie Rogers is the contact person working with the councils, the Governor's Appointment office and him to see that each council has full membership. Chair Clements shared that she has given each council representatives a listing of the council members per the Governor's Appointment office. It is very disturbing to see the names of deceased people and people who haven't attended a meeting in 3 years continue to be listed as members. JR believes that he and Betty Kay can resolve these issues. Chair Clements explained the main problem with removing members who don't attend meetings is they can't be "bumped off" until the council has 15 members. Most council's do not have full membership. Also, a resignation letter is required and in some circumstances the person can't be located or doesn't want to be bothered with the process. JR explained the problem is when a new Governor takes office, he sets the policy which changes from Governor to Governor. Per the statute, a member can serve 2 three year terms but is required to have a one year "cooling period" after the 2nd term. For this Governor, the cooling off period doesn't count unless you resign. JR also shared the Governor appoints about 20,000 to 30,000 citizens annually. This results in a huge amount of paperwork for an office that employs 8 people. JR advised a formal letter of protocol is in the process of being developed and waiting on legal approval from APD's general counsel.

IV. Stopping Abusive Restraint and Seclusion Use in School – Sylvia Smith, Advocacy Center via Conference Call

Patty introduced Sylvia. She asked everyone to introduce themselves with FCC area. Sylvia thanked everyone for making time for her on the agenda. She added her appreciation for everything we do on a regular basis. She regrets that she was unable to travel to the meeting in order to meet attendees that she hasn't met in person. She has been with the Advocacy Center (AC) for 9 years and for most of that time she has worked closely with Patty doing casework and litigation. In the past several years she has been assigned to focus on legislative work. They have been developing more and more projects in that area. She shared that back in 2006 the Advocacy Center worked to get the reforms around restraint and seclusion initiated in psychiatric facilities and developmental disability facilities including the ones licensed by APD. The time had really come to update those rules. Both types of facilities had some rules but each type saw a high number of deaths in 2004 and 2005, the highest per capita death rate in the nation for restraint and seclusion related incidents. Both DCF and APD were really ready for the legislative mandate and get the work done to update curriculum and training. There is a lot left to do which includes improving data collection and monitoring. The Advocacy Center knew there was an issue with schools. It had been a priority to do something about it but they had not been able to put resources into it. However, everybody they were working with in the mental health field and DD field, both families and professionals, urged them to do something. As a result, it confirmed to them that they needed to put some significant long term resources into the situation within schools. Restraint and seclusion are practices that do have a roll in safety and support of individuals across disabilities. In all settings, over many, many years, these practices were found to have been overly and inappropriately used. The harm that they cause is unnecessary and can be prevented. AC has now developed a fairly technical bill. She offered to answer any questions the audience has pertaining to HB 81. This is the third year of a partnership the Advocacy Center has had with a family based organization called The Florida Families Against Restraint and Seclusion. There have been many, many other organizations involved in this process. Organizations decide during the Fall what they prioritize for the upcoming legislative session. That is where everyone is right now. In the next couple of weeks, they are expecting this will be a good cross disability issue for all kids in special education. It has progressed to paramount proportions with the rising prevalence of Autism. They have really been blessed this year with a very engaged sponsor who made a very early commitment. They are working diligently to arrange support from professional associations, family member organizations, and self advocate groups. Sylvia asked for help in making sure that the Advocacy Center is identifying all the groups who might be interested in supporting the bill. Patty mentioned to Sylvia that audience members have not had the time to read the bill yet. She suggested giving highlights of what the bill does contain. This bill is derived from standards of care that the Advocacy Center found in congressional guidance about restraint and seclusion. There is nothing included in the bill that would be considered a new standard of care. The goal is to expand existing protections to cover kids in school and to make the rules in school as strict as they can feasibly be because what they are dealing with in schools is very different from an adult environment. This involves people in a much more vulnerable point in their life, much more traumatized by an event with less resiliency to recover from the trauma, physically much more at risk of injury and it's not a good idea to have violent intervention impacting the culture of the school if those can be prevented.

The bill addresses four major problems which are:

- There is no standard that governs the use of these interventions in schools. There is no standard that states you can only use this dangerous intervention when this level of danger exists. The bill would establish a standard in statute that would permit manual physical restraints only when an imminent risk of serious injury or death exists. This would solve the problem of restraints being used for lack of compliance and minor behavior problems. They don't want these dangerous practices being used prior to a positive behavior support plan being developed for minor behaviors.

- There are no prohibitions in statute or rule that say “and there are practices that you just cannot use in the school setting”. There must be some practices prohibited in a school setting because unlike a psychiatric ward, ICF or a group home, schools don’t have medical backup or direct care staffing in place. The bill includes language asking that seclusion be completely prohibited in schools.
- There are no prohibitions in statute or rule pertaining to prone restraint. There are some settings where prone restraint is prohibited. DCF does not permit it in any of their state or mental health facilities. APD still permits it in some settings. The Advocacy Center thinks it’s inappropriate for schools because size discrepancies between small children and large adults makes it dangerous. People die from asphyxia and people with disabilities may be more vulnerable because they have other risk factors. Sylvia referred to page 7 of the bill which includes a long list of prohibitive practices.
- Mechanical restraints – Many folks need a medical supportive device but in schools they have found that those may be used for periods of time well beyond the intended period and for purposes other than prescribed. AC took the definition of mechanical restraints mostly from APD but they strengthened it a little more because it’s a school setting. They also received some technical assistance. It is very clear in the definition that if it’s an appropriately used orthopedic or medical support it’s fine, but if it’s being used for purposes, that would be considered a mechanical restraint.

Sherri asked Sylvia if there is going to be an oversight along with this that would require spot checks in the schools as far as implementation of the legislation. Sylvia advised there is a whole category of accountability issues that will require work for years to come. There are current teacher certification reviews which are unclear in determining whether teachers are doing a good job. The school systems try to assure the AC that they are doing a good job and if they find a teacher that won’t adopt correct practices they remove certification. The AC is unclear at this time if the system is working. DCF has the authority now to do investigations in schools. Sylvia said what the AC has found is that the lack of standards is undermining the ability of any entity that has the authority to do oversight to really get their hands around it.

Sylvia advised one of the fundamental deficits right now is that families don’t know when these incidents occur. The very threshold issue is daily reporting of the incidents to families and then reporting both to districts and State DOE. The bill calls for notification of the AC through redacted report copies. That is something families insisted be included in the bill, to assure there will be some outside standard review.

Lynn asks if there are any future plans to put cameras in classrooms. Sylvia advised everyone continues to raise that question. Currently they are looking at the bill as it was filed. It can be made stronger, it can be made weaker. The AC wants to know what the community thinks about the bill. Now is the time to express any need for change to the bill, not when it gets closer to the first committee hearing. Sylvia requests any concerns with the bill be sent directly to her. Her contact information is on the summary sheet included in the information packet. She believes the question pertaining to cameras is an exciting thing for people to be asking. They want families to get involved through grassroots efforts. The AC is interested in knowing if it’s appropriate for Family Care Councils, either individually or statewide, to become one of those groups and to officially join the list. It will be very helpful in showing cross disability support. If FCC’s sign up then the AC can work with them on how they can be of assistance in getting the bill through the legislative process. Patty advised the discussion will be continued both at the statewide level and at each individual council level. Sylvia thanked everyone and mentioned to please send any questions or comments to her.

CONTINUATION – JR HARDING, External Affairs - APD

Area APD Support for FCC’s - During the course of the morning JR heard from several area chairs/representatives the problems they are having with their APD program office administrator

and/or staff. Several shared the circumstances and were very passionate in stressing to JR that Family Care Councils are important to families and those in charge work very hard to present good, informative meetings. However, he was reminded they are all volunteers, not professionals in what they do. Each Family Care Council has been assigned an APD employee as an FCC liaison. The councils cannot act alone, they need assistance from each APD program office. One of the most important reasons that draws self-advocates and families to the Family Care Council is their close relationship with the APD program office. Other organizations such as Down Syndrome and Autism groups don't have that relationship. Chair Clements shared with JR that FCCF would like his assistance in working to see an official set of procedures and directives for how APD partners with area FCC's. She presented him with a document titled "APD Support for Local Area FCC's". Some of the suggestions/comments made by FCCF members are included in topics titled, Regarding Meetings, Office Space, Expenses and Mailings. JR was asked if Stephanie is in touch with the FCC liaisons on a regular basis. He replied that he knows she spends a lot of her time on FCC issues and is very good at what she does. Everyone in the audience agreed with their applause. JR assured Chair Clements he would work closely with her to see that the councils receive the support they are entitled to from each APD program office.

Chair Clements thanked JR for taking the time to attend the meeting. JR shared how much he enjoyed the meeting and looks forward to attending meetings in the future.

V. FCC WAITLIST PROJECT – Incontinence Supplies – Brian Darling, Woodbury Products
Chair Clements introduced Brian Darling, President of Woodbury Products, a supplier of home healthcare products including incontinence supplies. He has offered to provide a one time free incontinent supply project to 50 waitlist families in each area of the state. The project is a cooperative effort between area family care councils and his company. Frank from Area 3 and Chair Clements from Area 13 are the first councils to participate. Each month another 2 councils will take on the responsibility for working with their FCC Liaison and Woodbury to see that 50 families on the wait list in their FCC Area, receive these products.

Brian thanked Chair Clements for inviting him to the meeting. He shared Woodbury Products was started by his father-in-law 33 years ago. They have been serving the folks in Florida for about 22 years. Many of their clients are consumers on the Home and Community Based Waiver and Florida Supported Living waiver. They are one of the largest providers within the state for incontinence supplies. Brian shared how startled he was to learn of the number of people on the wait list. He shared how much he has learned from his friend Aaron Nangle, a great advocate for people with disabilities. One of the things they want to do within their company is balance being able to help families and at the same time make money so they can help more families. He came up with a plan to provide, one time only, 50 families per area on the wait list with a free case of product. He realizes it's a small number considering the number on the wait list but it is a beginning. He shared his company ships products nationwide. They are located in Northport, Florida and in New York. He is very excited about this project. The ultimate goal is to do this 4, 5 or 6 times a year rather than once for 750 families (50 families per 15 districts). He stressed that his company offers high quality products at the best possible price and ship directly to the home. It is something they feel passionate about. They carry about 300 different types of incontinence products. Brian is looking forward to working with FCC's to make this program a success. He will have a direct "800" phone number within his offices, with staff who will speak directly to the families to determine what product they will need. He is asking that the product be only an adult incontinent size product. Chair Clements shared each area FCC representative will work with the APD wait list support coordinators to determine the families eligible for the products. This is currently a learning process. Chair Clements and Frank are co-piloting it and will share with everyone. Brian shared that AHCA is considering dramatic changes in regards to the cost they will pay for incontinent supplies. He said there is a public forum planned for October 2nd in Tallahassee and asks for families to make an effort to attend or make contact with their legislator with concerns pertaining to this rule change. Chair Clements advised she would send the information via E-mail.

Chair Clements thanked Brian for attending the meeting and for offering to provide these supplies to families on the wait list. Everyone agreed with their appreciation and applause.

Chair Clements needs a contact person from each area FCC who will be helping the area APD staff person. It was suggested to contact Brian to see if 750 brochures could be sent to Woodbury and include one in each of the shipping packages. Frank shared the problem with this is the original box of supplies is sent from the factory with just a packing slip on the outside. The box has not been opened. Patty suggested maybe Brian would agree to have the people answering the 800 number say something to the effect “these products are being given to you by the efforts of the Family Care Council”. Other questions were presented and it was decided to hold off discussion. Many of these questions will be answered once Area 3 and 13 get through the process.

VI. BUSINESS

Review of Minutes – Chair Clements asked if there were any corrections to the minutes other than the corrections Jean forwarded to Donna prior to the meeting that have been corrected. There were none. Phil makes a motion to accept the minutes as submitted. Ruth seconds the motion. There was no discussion. The minutes were approved by consensus.

Treasurer’s Report – Phil advised that prepaid sleeping rooms can no longer be done. Phil mentioned he has not seen any additional transfers from area FCC’s to FCCF. He asked the chairs to work with their councils to approve an additional transfer of at least \$500. Discussion followed on various reasons FCC’s may not vote to provide additional dollars as they put together their annual budgets.

Sherrri asked what could be done with FCC funding dollars for people on the wait list. Chair Clements reminded all that there are state guided policies and procedures as to the spending of FCC money. FCC’s must vote to approve or disapprove any expenditures. Tracy asked if FCC funding dollars can be used to reimburse family travel expenses to and from meetings. Chair Clements replied yes. Also, An FCC could assist with families who want to travel to Tallahassee to talk with legislators, for instance, as long as FCC votes to okay the expenditure and fills out appropriate authorization and expenditure forms. Sherrri asked how to obtain that information. There is information in the FCC orientation manual. Chair Clements will also be sending out soon some additional information that she is working on.

New Meeting Location - Chair Clements advised beginning in January, 2010 FCCF meetings will be held at the Sheraton Suites on Augusta National Drive. The room rate is \$89.00 per night. They will provide coffee in the mornings. A continental breakfast is available at no additional cost. In January the meeting date will be the 4th Saturday of the month due to a hotel scheduling problem prior to the contract signing..

VII. WORKING GROUP AND OTHER REPORTS

Legislative Committee Update - Phil provided everyone with detailed information pertaining to the people currently on the waiver, the number per tier, waiver services by age, number of people on the wait list by age and how long on the wait list. Also provided is information pertaining to the Adults with Disabilities Grant Program which is administered through Vocational Rehabilitation. Included is a list of county school districts and community colleges who receive funding from this program. Phil asked if your county is included to please thank your legislators for their support as funding the program will be an issue again this next legislative session.

Phil shared during last meeting it was discussed the intent to pursue having a separate scratch off lottery ticket to benefit folks on the wait list. Phil said they are having difficulty getting a sponsor because a lot of the legislators are taking a position that they can’t support gambling. Phil is hopeful they will get a sponsor so everyone needs to get their legislators to support the bill.

Wait List Maintenance Procedures – Phil mentioned he received comments during the last meeting the procedures were written a little bit intensively. He has provided everyone with a copy that he has toned down some. Phil is asking for FCCF council’s vote of approval to support these requests for

people on the wait list. Once the council approves then Chair Clements would write a letter to Director DeBeaugrine requesting consideration of proposed changes to the procedures. Patty makes a motion that the suggested recommendations for the wait list maintenance procedures be accepted by FCCF as best practice and that it be shared with leadership at APD for consideration. Frank seconds the motion. Jean asks if the council could include in their request to APD to follow-up with FCCF on what action they plan to take. Patty amended the motion to include that we request feedback from those that are going to implement it. No further discussion. The motion was approved by consensus. Phil will be posting the document on the FCCF website if anyone needs an electronic copy.

FCC Brochures - Jean is asking for more brochures. Chair Clements asked if any other councils need to purchase more brochures. This would be a repeat of the same FCC brochure. Chair Clements asked anyone wanting more to E-mail her with their request.

FCCF Business Cards – Chair Clements mentioned there are FCCF business cards with the 800 number and PO Box which can be purchased. Patty makes a motion for the council to purchase more FCCF business cards. Phil seconds the motion. Jean is concerned about the use of the current “Believe in the Future” logo on the cards. Considering the state of the wait list and economy the future is a long way off right now. It was decided to leave it on the card. No further discussion. The motion was approved by consensus.

Review of FCCF By-Laws – Chair Clements asks Frank to lead the annual review of the FCCF By-Laws. Frank agreed to do so. Chair Clements asks Pauline and Jean to participate on the committee. They agreed to do so. Any suggestions for additions/deletions should be sent to Frank.

Flu-Season Information – Chair Clements advised that included in the information packet is information received from APD on website and phone numbers pertaining to H1N1 flu.

HB 81 – Restraint & Seclusion Use in Schools - Chair Clements mentioned she would send everyone an electronic version of the Summary and Bill. She is asking everyone to review so the FCCF can vote to support it. Jean mentioned the summary was not too restrictive and it seems entirely reasonable. It was suggested to go ahead and make a motion to approve. Phil makes a motion that FCCF support HB 81. Frank seconds the motion. No further discussion. The vote was approved by consensus. Chair Clements will contact Sylvia Smith with FCCF approved vote of support.

Person Center Planning Book – Chair Clements asked anyone who hasn’t received the Person Center Planning Book to contact their area FCC liaisons.

VIII. ADJOURNMENT

Chair Clements asked if there was any further business to come before the council. Phil makes a motion to adjourn the meeting. Frank seconds the motion. The motion was approved by consensus. Meeting adjourned at 3:00.

The next meeting will be held on November 21st, 2009 at The Holiday Inn Select.

RESPECTFULLY SUBMITTED,

**Donna Rauber,
Florida Institute on Community and Disability (FICD)**