

**Family Care Council Minutes
September 29, 2010**

Members Present:

Lou Ogburn, Co Chairman
Tracy Stewart, Co Chairman (via phone)
Beth Burr
Jennifer Morgan-Byrd
Nan Whitfield
Danny Root
Vince Giglio

Members Absent:

Janet Graham
Kristina Holmen- Mohr

Others in Attendance:

Lynne Daw, Area Administrator

The meeting was called to order at 4:35 p.m. by Lou Ogburn. The minutes of the meeting held September 2, 2010 were approved with a motion by Beth Burr, seconded by Vince Giglio. All were in favor.

Old Business

Beth Burr was welcomed as a new member of the Council.

Lynne Daw talked about the Americorp Grant which has been awarded to ADP to promote volunteerism. It will fund four positions, 2 in Panama City and 2 in Tallahassee. The first paid non-developmentally disabled person hired will be Pat Thomas, who has previously worked for DCF.

Lynne Daw then provided an update on the iBudget. It will begin statewide in District 2B and will be introduced by starting small. The concept, which was developed by stakeholders, is to make sure the agency stays within their budget.

The next FCC meeting, which will be held October 30 at Rish Park in Port St. Joe, was discussed. Postcards need to be mailed by the end of next week. Tracy Stewart will prepare the post cards and Lynne Daw has staff who will stamp them. They will include the agenda which is the iBudget; waitlist prioritization, and the Strategic Planning Session. Since there will be food at noon, an RSVP is requested so an accurate count can be made. Lou Ogburn reminded the group that she will be unable to be at this meeting, and Tracy Stewart will be in charge. The FCC meeting will be from 10 until noon, lunch from noon until 1 p.m. and the Planning Session from 1 until 3 p.m. Anyone wishing to spend Friday night there needs to make reservations and will have to pay. Rish Park is free for this meeting on Saturday.

Beth Burr will chair the food committee. Publix donated a \$50 gift certificate toward food costs (thanks to Danny Root) and Vince Giglio offered another \$50 if needed. All FCC members will be asked to bring a dessert and a 12 pack of drinks. The food will be hot dogs, buns, coleslaw, chips and drinks. Nan Whitfield will donate all the plates.

The Strategic Planning meeting will discuss the Family Support Plan and the By-Laws. Lynne agreed to bring copies of the support plan and by-laws to the meeting and to also check on availability of ice.

Next the "Go To Meeting" web program was discussed. Tracy Stewart said there was a less expensive program – FreeConference.com – which only costs \$7.50 per use. It was agreed that we will try this program after the first of the year for one time to see how it works.

The Audit letter was discussed. There were two citations – both have been corrected. They concerned 2 travel vouchers which were submitted and processed without confirmation of correct DOT miles being used. Lynne Daw sent in a plan of corrective action.

The next meeting of the FCC will be moved to Wednesday, November 17 to avoid the Thanksgiving holiday. There will be no meeting in December unless several folks want to get together on a social basis.

Beth Burr agreed to assume the responsibilities of Secretary. Vince Giglio made this motion, seconded by Nan Whitfield and all were in favor.

New Business

Attendance at state FCC meetings was discussed. Tracy Stewart said she would no longer be able to go to these meetings. Beth Burr agreed to try to attend in the future, but will be unable to go to the one in November. Lou Ogburn agreed to try to go with her to the first meeting.

Jennifer Morgan-Byrd suggested that APD begin recording trainings sessions on the iBudget and posting them on the APD website.

Any FCC member going to the meeting at Rish Park in October can be reimbursed for travel. The travel form needs to be filled out in advance.

Other New Business

None

There being no further business the meeting adjourned at 5:50 p.m. with a motion by Vince Giglio, seconded by Beth Burr.

