

## Family Care Council Area 15 – June 9, 2010 Meeting Minutes Draft

In attendance: Chairperson Lisa McGlone, Vice Chairperson Nancy Moody, Secretary Ruth Wingate, Treasurer Heather Misner, Members Brian Boulahanis, Sonja Bielecki, Pending Member Cathy Allore, Refreshment Chair Patricia Moody, Agency for Persons with Disabilities Area 15 Director Peter Karlan, APD Liaison Beatrice Dejoie, Karen Nystrom, Diane Ciccarelli, Chantai Snellgrove and Tami Moore.

Meeting called to order at 10:11 a.m.

Mr. Karlan requested to speak first on the agenda. He said that State and Local Advocacy Councils (SACs and LACs) were not funded in this years state budget. Consequently individuals in these positions are looking for a place to use their expertise. Mr. Karlan said he would recommend the Family Care Council to them to assist with the Council's membership drive. He brought a copy of the Office of the Inspector General's audit of Area 15 FCC for fiscal 2008-09 submitted by Carol Sullivan, the Director of Auditing. The audit results stated "the Area 15 Family Care Council expenditures were in compliance with Florida Statutes, were allowable and were properly coded, except as noted below.

(1) For one sample item, the amount to be reimbursed to an FCC member was first incorrectly calculated and then incorrectly paid. The reimbursable amount was calculated to be \$123.66. This amount did not include refundable Florida State sales tax in the amount of \$8.66. The correct amount to be refunded was \$132.32. The amount actually paid was \$23.66, which resulted in an underpayment of \$108.66.

There were three additional sample items where we noted immaterial differences but combined illustrated a lack of proper review.

(1) One FCC traveler was incorrectly reimbursed \$6.00 for breakfast when the travel did not start until 7:00 a.m.

(2) For two reimbursement expenditures the amount per invoice did not match the amount reimbursed to the FCC member."

The Inspector General's audit recommended "that the Area 15 APD office conduct a more thorough preaudit process of Area 15 FCC expenditures prior to payment. We also recommend that the Area 15 APD office better mentor the FCC expenditures by reconciling FLAIR expenditures to the FCC records."

Mr. Karlan acknowledged there are approximately 600-700 individuals on the wait list for Medicaid Waiver services in Area 15. He stated that the budget cuts are still rolling out, and although the 2.5% provider rate cuts were vetoed by Governor Crist, the expenditure was not added back into the budget. A \$150,000 cap has been instituted on Tier 1 of the Medwaiver unless individuals are in a licensed facility and all Tiers were cut by 2.5%. He reminded members that Personal Care Assistants (PCA) for children under age 21 will end July 1, when all those needing this service must request it from the State Medicaid Plan. Support Coordinators were tasked with passing this information to families. Mr. Karlan also noted that General Revenue money totaling approximately \$8,000 for Area 15 families was still available. Families seeking to access this revenue must have their requests in by June 15. He also noted the i-Budget, which considers a number of variables in a MedWaiver participants life, has high priority for Agency for Persons with Disabilities. It is the Agency's alternative

to the legislature's attempt to manage care through HMO's.

It was also mentioned that St. Lucie County will no longer fund the paid position to work with the Special Olympics in that County.

Introductions were made.

Ms. Allore stated that a film camp run by Mr. Joey Travolta still has openings, and scholarships are available that will cover all except the \$100 registration fee. It will take place during the weeks of July 5-9 and July 12-16. A total of 50 students from ages 10-17 will be participating. Ms. Allore can be contacted at 772-873-3367 or emailed at [callore@fau.edu](mailto:callore@fau.edu) for further information.

Minutes from the May 12, 2010 meeting were moved by Ms. Moody and seconded by Ms. Wingate to be accepted as submitted, with the amendment that the amount the Chair and Treasurer are allocated for office supplies is \$300 shared by both officers, not \$300 each. Motion passed.

Ms. Moody will continue to notice meetings and post minutes to members.

The next Family Care Council Florida meeting will be held July 30-31. Ms. Wingate moved Chair McGlone and Vice Chair Moody or another person of the Chair's choice attend this meeting with travel expenses paid by the Council, with Ms. Bielecki seconding. Motion passed.

Ms. Dejoie said that the Advance Travel Requests were all in Tallahassee for their disbursement for attendance at CAFÉ. She stated that family members whose expenses are only per diem meals of less than \$100 would not receive funding in advance. The money has been set aside for this purpose, but families should apply for people only receiving meal reimbursement after they return home. Ms. Dejoie passed out the travel documents the Council uses, and reviewed their proper completion. Members can note total mileage, and Ms. Dejoie will break the figures out into map mileage and vicinity mileage. She will also assist in identifying the correct meals for reimbursement determined by the time the applicant leaves home and returns. She also reminded the group not to use whiteout or strikeovers on documents submitted. The Council appreciated that Ms. Dejoie was able to give a refresher course to avoid delays.

It was suggested that Treasurer Misner give a report at each meeting to discuss the current finances of the Council. Consensus was that this report would be a part of policy or the subject of updated bylaws, and a vote would be unnecessary.

Mr. Andrew Magnolia's membership application was discussed. It was moved by Ms. Moody and seconded by Ms. Bielecki to accept the application and forward it to the Governor's Appointment Office. Motion passed.

Ms. Chantai Snellgrove's membership application was discussed. It was moved by Ms. Moody and seconded by Ms. Wingate that the application be accepted and forwarded to the Governor's Appointment Office. Motion passed.

Ms. Nystrom volunteered to work as liaison with website manager Phil Pearson to keep our website information current.

Chair McGlone suggested that participants at CAFÉ from FCC-15 gather for dinner on Friday, June 18. She will notify by email the particulars.

Meeting adjourned at 12:20 p.m.

The Family Care Council Area 15 meets on the second Wednesday of the month

from 10 a.m. to Noon at the Florida Atlantic University Treasure Coast Campus, 500 N.W. California Boulevard, Port St. Lucie, Florida in Room JU112. The Council does not meet in July, but will reconvene August 11 and September 8. Committees meet on dates and times determined by committee members.

Respectfully submitted as draft for approval, Ruth Wingate, Secretary FCC-15.