

FAMILY CARE COUNCIL FLORIDA
Pauline Lipps, Chairperson
JULY 19, 2014, Meeting Minutes
Embassy Suites, Orlando Airport

MEMBERS PRESENT:

Patty Houghland, Chair FCC 1
Mary Smith, FCCF Vice Chair, FCC 4
Dan Bayley, FCCF Treasurer, FCC 7
Patricia Oglesby, Chair FCC 8
Cindy Donelson, Rep. FCC 9
Jean Sherman, FCCF Past Chair FCC 10
Marty Norris, Co-Chair FCC10
MES, Rep. FCC 11
Karen Huscher, Chair FCC 13
Betty Kay Clements, FCCF Secretary FCC13
Laura Tacinelli, Rep. FCC14
Melody Hearn, Chair FCC15
Ann Graybeal, Rep. FCC SC East
Nancy Simmons, Chair FCC SC West

GUESTS:

Rosa Llaguno, APD CRC & FCC 11 Liaison
Laura Edmunds, FCC 4
Diane Ciccarelli, FCC 15
Howard Fetes, FCC7
Reed Stephan, APD Director Community Supports
Stephanie Rogers, APD FCC Liaison
Eva Fambro-Price, APD
Meg Ponte, FCC 15
Jackie Aikens, Area 7

GUEST SPEAKERS:

Nancy Boutot, APD Director of Employment
Deborah Linton, Arc of Florida Director
Art Barndt, APD iBudget Florida Program
Michael Taylor, APD Community Affairs and Division
Director, SunCoast Region

CALL TO ORDER: FCCF Chairperson, Pauline Lipps, called the meeting to order at 8:30 am, welcoming everyone. All in attendance introduced themselves. She had Patty Houghland explain about the Butterfly Effect, a booklet available from www.simpletruths.com, as each member was given a Butterfly. The **Effect** is a scientific explanation that everything we do matters and has an Effect for a very long time, Patty said.

The contents of the FCCF information packet:

- FCCF July 19, 2014 Agenda
- FCCF May 17, 2014 Meeting Minutes (Draft)
- FCCF FY 2014/15 Spending Plan
- FCCF AREA Summary Balance Report by Region as of April 30,2014
- Quotations on Change
- July Updates for the Family Care Councils
- Grandparent document for FCC appointments per 393.50
- Florida Center for Inclusive Communities (FCIC) meeting Flyer
- APD Cares Website-CMS Transition Plan
- Waitlist and Waiver Statistics- Michael Taylor APD
- The Universal Declaration of Human Rights
- Permission to Fail... and Succeed
- Kathie Snow-Behavior Supports

Dan Bayley and Howard Fetes, FCC 7, attended the American Association on Intellectual and Developmental Disabilities (AAIDD) conference and brought many related materials to share with all attendees.

II. BUSINESS: Meeting Minutes May 17, 2014 reviewed: **Patty Houghland made a motion to accept the minutes as written. Jean Sherman seconded the motion. Motion passed.**

III. FCCF Budget Report: Chair Pauline stated that the 2013-14 FCCF budget report should be finalized by the September FCCF meeting. Line item expenses for last year were reported on by Howard Fetes for Treasurer Dan Bayley. Pauline reported on the Proposed Budget/Spending Plan for 2014-15 discussed at Friday's FCCF workgroup meeting. **A motion was made by Patty Houghland to approve the 2014-15 Budget/Spending Plan with an adjustment of \$100 for the Lync program. Dan Bayley seconded the motion. Motion passed.** Chair Pauline advised all FCC Chairs to get their FCC Budgets/Spending Plans to Stephanie as soon as approved. Past Chair, Jean Sherman, addressed the members noting her activities as part of the APD Aging/Alzheimer's workgroup, the Respite Coalition Summit, and an Aging Grant she is currently working on. As an adjunct to these activities and the aging initiatives of APD, she requested FCCF approve the cost of her travel for air flight and hotel to the "Living Longer: Aging with Intellectual Disability Conference". It will be held in Framingham Massachusetts, September 18, 2014. It is expected to cost \$700-800 she said. Members discussed funding a portion of the expenses. **A motion was made by Nancy Simmons to approve \$500 toward the travel for Jean Sherman to attend the Aging conference and bring back information to FCCF and APD. Laura Tacinelli seconded the motion. Motion passed.** Jean will seek other resources for the rest of the travel she said.

IV. Chair Pauline reported on other business items: The FCCF comment on the new grandparent consent form is to make it printer friendly; A Webcam system, property of APD, is available for each FCC to sign out for today, except for SunCoast and Area 1 (sent to their APD office); FCCF Brochures are available and "Keeping Your Benefits" brochures for each FCC to take for distribution. It was the only one printed with FCC money.

V. APD Employment Enhancement Project (EEP): Reed Stephan, APD Director of Community Supports, spoke about the APD EEP initiative for individuals on the APD waitlist. \$500,000 for the 2014-15 fiscal year has been renewed by the legislature. He introduced **Nancy Boutot**, APD Director of employment, who reported on the 2013-14 project via the new Web hosting equipment. She reported on the setup of the program last year with contracts, and infrastructure. She spoke from handouts and slides about the 2013-14 project results. It literally all happened in 5 ½ months, she said. All APD Regions have had workgroups, input and targeting of individuals interested in employment. 114 individuals now have competitive jobs, 60 individuals had paid internships which included experience for writing resume's. APD is working with several more individuals. So the project touched the lives of 174 families, employers and co workers. APD is still processing data, but currently \$ 469,000 was spent in 5 ½ months. Overall, 3,426 individuals are employed statewide in Supported Employment, or 1000 in natural supports. It was over 5,000 before 2008, and is now building back up. Data analysis shows average cost of \$2500/person to support in follow along services. New funding is ready to start. Roadblocks noted during the project were that school age children had not been talked to, and families were afraid of losing benefits, so education was key. The APD Director, Tom Rankin and Nancy have put together a draft letter allowing for more information sharing between the schools, employers and agencies. DOE has given names of ESE staff and those should assist referrals to the EEP. Florida's employment statistics are close to other states. She will get those statistics to FCCF and send a report through Stephanie. Asked by a member if jobs reflected business opportunities, she said that APD will be running data, and that many are in the service industry, hotels, restaurants, stores etc. Chair Pauline thanked Nancy for all of the work and information shared today. Reed addressed the importance of **"Keeping Your Disability Benefits While Working" brochure**. He stressed that the **FCC's** are the emissary's of this message.

VI. Deborah Linton, Director Arc FL: Deborah started her presentation with a video from World Down Syndrome Day with individuals dancing to Pharrell Williams, "Happy". She announced that Arc **has 2 Film Festivals scheduled**. One is in Palm Coast, August 15, 2014, organized by Phil Pearson and highlighting the Arc Florida dental program. Another one is being held by a parents group in Orlando on Oct. 16, 2014. She spoke about the **Arc US and Aging initiatives**. Arc Florida will be holding a series of aging forums around the state with Ronald Lucchino, PHD, a Neurobiologist living in Sarasota. He will be speaking on aging in the ID/DD population. Forums scheduled are in Miami, Hernando Co., Escambia, and one on the East Coast to be named. FCC's will be

notified and they will be free for families. They are also working on adaptive accommodations in homes. Arc Florida Chapters will be inviting self advocates to Rish Park On October 15-16, to get input from them on the **CMS Regulations Rule implementation**. Director Palmer is attending Oct. 16. She stressed that the CMS Regulations will change the face of services from the perspective of people served. She recently attended an AHCA initiated presentation held at an ADT program on the **MMA and SMMA programs**. She said it was a good presentation, but she shared with AHCA that such a presentation needs to be adapted to the attendees. **Regarding the \$ 2million Arc Dental contract for this fiscal year**, it has been signed and applications are going out and are on the website. It is ready to go with the help of APD. 1000 people are expected to be served this year. Arc Florida has bilingual employees now. For questions, John's email is john@arcflorida.org. Deborah reviewed **statistics from 2007-2014 with Interesting trends, regarding services and areas such as:** ADT, Dental, Supp. Employment, Res Hab, Companion, Behavioral, Respite, and Supp. Living. **These statistics will be sent to the FCC Chairs**. She stressed working with and educating legislators. She ended the presentation with a touching film "Labrador befriends toddler with Down Syndrome". The Chair and members thanked Deborah.

VII. CMS Rule Requirements: Chair Pauline introduced Art Barndt. He introduced Eva Fambro-Price who will be working with the data management system APD is developing. He addressed the impact of the new CMS Rule, reviewing a power point, fact sheet from CMS, interagency assessment template, self assessment tool for residential group homes, and a letter from AHCA. The new CMS Rule transition is a 5 year process for all 50 states and went into effect March 17, 2014. AHCA is the driver of the transition plan and APD is on the operations side. Person Centered Planning and training is a key element he said. It has been addressed in the past, but now must be implemented. A self assessment residential tool survey has been sent to 1600 group homes. The CMS Non residential definition of integration will determine planned residential communities among other issues, he offered. There are opportunities for exceptions that are not defined as yet. Timelines have not been set for compliance on specific issues. It is unknown how desegregation and minimum wage issues will affect ADT's and sheltered workshops. He has started work on a project regarding the sub minimum wage issue to be shared at a later date. On Nov. 25, 2014, AHCA will submit a plan and has a template in place at this time that is in the packet Art gave members. Regarding the CMS Transition plan he urged all to go to the APD website and use comment section. The FCC role is that of education, and getting information out, he stressed. Asked about QA, he said that AHCA has oversight and that Delmarva is not included at this time. There will not be the current workgroups working on these issues, but there will be publically noticed workshops with dates announced. Art thanked all and said he will be returning as this will be a long range issue. All thanked Art. Pauline encouraged all to become involved with the CMS Regulations process as it unfolds.

VIII. Waitlist Redesign Pilot Program: Michael Taylor APD Community Affairs and Division Director for the SunCoast Region discussed a pilot program that will be started in that Region to maximize the management of the Waitlist contacts and other workload activity. They will increase information to families and a live person will answer calls. The waitlist for the 3 field offices is 5000 individuals and there are 11 Waitlist coordinators, with 2 supervisors. The Pilot is designed to maximize time, and quantify the scheduled and unscheduled workload. Some of the division of work was related. The St. Petersburg office will take the lead, and send each Coordinator a list of 35 to contact monthly for the annual review. Fort Myers will have fiscal invoicing duties for files and clerical. Tampa will be mailing, receiving status reports and updating a master list. Coordinators will have flexible schedules with measurable goals of 35 annual reports. In April they started tracking the unscheduled workload of clients with a need, and crisis cases. A cold call indicating a crisis will go to a coordinator who will gather information and get through the crisis process in 30 days. The ability to triage calls is important. One person does new individual Intakes. Supervisors will ensure coverage. A Power point was reviewed with details, data gathering and information to present to legislature to indicate staffing needs. Since March, an all electronic record for each individual has been set up, so the location of staff will not be an issue for triaging work. They are working with FDCC on the cover letter and annual status report for mailing clients. They want to capture individual's emails, changes in need, and any services they are receiving as part of the report.

The letter is to be returned in 10 days. APD will follow up if letter is not returned. FDDC is also working on a satisfaction survey. Michael indicated that parts of the redesign pilot will be duplicated in other areas immediately. The power point and other details shared today will be emailed to all FCC Chairs. Chair Pauline and members thanked Michael for the redesign information.

IX. Progression of Respite Coalition: Reed_Stephan and Jean Sherman_shared updates on respite coalition issues. A handout was reviewed that showed 80% of individuals with DD in Florida reside in the family home. Reed shared that there is little GR money for respite for the waitlist. The Lifespan Grant is for all disabilities, with no matching dollars if focus is not on DD. Working through a coalition with an existing 501c3 can bring something to the DD table quickly and is a priority he said. 15 individuals are being invited to join a Board of Directors for the existing Florida Respite Network. It would build 6 regional community councils Jean said. Pauline Lipps, Dina Justice, Betty Kay Clements and Jean Sherman are Invitees to consider board membership. Supports/services could be up and running quickly Reed offered. There has been a private donation for the project and a marketing brochure will be developed. Building infrastructure could mean working toward the Lifespan Grant at some point Reed said. Seminars will be made available to FCC's for a fee assisting the respite coalition 501c3 as it gets going. Various models of respite were discussed by the group.

X. CAFÉ Report: Dan Bayley and Howard Fetes said that over 100 people signed up for FCC information that will be shared with each FCC chair. All volunteers (20) for the FCCF table were thanked. The FCCF bulletin board was returned and needs to be updated with new pictures etc. Pauline shared that FCC members and others attended the Governor's press conference where he was thanked for the attention to the APD waitlist.

XII. APD Workgroup reports: Patty said that there will be continued workshops on Behavioral issues and Crisis that will be posted on the website. She encouraged all to sign up for alerts and to participate. Jean shared that most recommendations from the Alzheimer's/Aging workgroups had to do with education and training. Aging specialists certificates considered and stratification of fiscal impacts or legislative statutory changes being done.

XIII. FCC Activities: Chair Pauline said the Friday FCCF workgroup agenda will have time for Area FCC's sharing general issues. The Saturday FCCF agenda will address local FCC activities, for awareness and sharing ideas. She gave the Fanning springs Expo as an example. The mentoring of Area FCC's was encouraged. **Area 11**, MES shared they are partnering with Miami Dade College for a waitlist event date TBD. **Area 15**, Melody said they are working with the business community for work opportunities. They will be at a business fair August 16, and an inlet festival on the 15th.

XIV. Council Input/Misc. Information: Chair Pauline stressed the responsibility of each FCC Chair to share information with their FCC members. 2013-14 End of year FCC reports are due. The FCCF Secretary is to send an annual summary of FCC/FCCF activity to the Governor and Legislature. FCC's to send reports by August 10, 2014. Chair Pauline said she will stay on the Quality Council. She and Mary will travel for the Inclusive housing meeting in Tampa this August, and other travel will occur over the 2014/2015 fiscal year. Facebook etiquette was discussed, and Military Reciprocity for individuals with waiver services was clarified. Vice Chair Mary shared Area 4 FCC's new brochure that Dina Justice, Area 1 FCC produced for them. Dina is now a state vendor.

XV. Citizens Comments: None

There being no further business, the meeting was adjourned at 3:30 PM.

Respectfully submitted,

**Betty Kay Clements,
FCCF Secretary**

**The next meeting is: September 20,
2014Embassy Suites Orlando Airport, Orlando, Florida**